



## NAMEPLATE ORDER FORM

Please Order Only One Sign Per Form And Please Print Clearly

- Please fill out this form completely and return to front desk or email it to Kayenta@kayentatherapy.com
- Please note that any incomplete or incorrect forms will delay sign production
- Prices may change; to lock prices for 30 days (next order) please submit payment with request
- Payment is due at time of request for subleases
- Please have exact payment

### TYPE OF SIGN REQUESTED:

Nameplates can be changed without having to remove the wood frame on the wall. Wall frames should not be removed except by authorized Kayenta maintenance personnel (patch & paint job is often required.)

\_\_\_\_ Name/Title plate – for new, first order (plastic & sticker) price \$ 40.00

\_\_\_\_ Name/Title sticker – for changes to existing plate price \$ 30.00

### EXACT TEXT OF REQUESTED SIGN:

*In The Space Provided Below, Please Print The Name And Title Exactly As It Should Appear On The Name Plate  
(If you want the name or title to be in uppercase letters, be sure to type it in UPPERCASE letters)*

\_\_\_\_\_  
*(first line)*

\_\_\_\_\_  
*(second line)*

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date:

### For Kayenta Use

Location Order # \_\_\_\_\_

Date request rcvd: \_\_\_\_\_ Date ordered: \_\_\_\_\_ Estimate rcvd: \_\_\_\_\_

Order Placed

Notes: \_\_\_\_\_

Payment Due

Order Received

Payment received Ck/Ch Date \_\_\_\_\_ Initials \_\_\_\_\_